

COMMUNITY OUTREACH & OPPORTUNITY PROGRAMS
8929 S. Sepulveda Boulevard, Ste. #400
Los Angeles, CA 90045
(310) 649-1016

FINGERPRINT/LIVESCAN REQUIREMENT FORM

The State of California requires fingerprinting and criminal clearance through the Department of Justice. All adults working with children and youth up to age 18 must provide a copy of this clearance to be part of your personnel file. The cost incurred for this clearance will be employee's responsibility.

The ability to Volunteer with CO-OP is based on the volunteer's submission of our this Form, and a completed Live Scan from a State approved clearance site. Your receipt copy from Live Scan should be submitted to our office at least 1 week prior to the date you are scheduled to begin your volunteer work. We will make copy of your receipt and wait for final fingerprint paperwork from the approved fingerprint site.

Receipt copy to be turned in no later than: _____

Volunteer Name: _____
(Please Print)

Volunteer Signature: _____ / _____
Date